

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
January 13, 2022**

CALL TO ORDER

Brian Robertson called the January 13, 2022 Borough Authority meeting to order at 5:00 p.m. Authority members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Brian Robertson, Judy Russell, Deb Halpin-Brophy, Marlin Stoner, Solicitor Mark Allshouse

MEMBERS ABSENT Chief/Borough Manager Tom Day
Mike Gwozdecki
GHD Representative Nancy Adams

NOMINATION OF OFFICERS

Judy Russell made a motion to nominate Mike Gwozdecki as Chairman for the year 2022. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to nominate Brian Robertson as Vice Chairman for the year 2022. The motion was seconded by Deb Brophy. Motion passed.

Marlin Stoner made a motion to nominate Judy Russell as Secretary for the year 2022. The motion was seconded by Deb Brophy. Motion passed.

BILL ADJUSTMENT REQUESTS

Brian Robertson, owner of 34 N. Baltimore Avenue submitted a bill adjustment request do to a bad float valve on a toilet in Apt. #4. Mr. Robertson repaired the float on January 2. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 4th quarter bill for 34 N. Baltimore Avenue to 20,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Deborah Wolf, tenant of 9 Laken Lane submitted a bill adjustment request do to a leak under her mobile home leading to the hot water heater. The repair was made on 12-18-21. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 4th quarter bill for 9 Larken Lane to 7,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Nancy Adams submitted a written report in her absence.

Dollar General-Prior to Jim's retirement, he asked GHD to review plans for a proposed Dollar General located at 615 N. Baltimore Avenue. Dollar General proposes to use approximately 100 GPD. Mt. Holly defines an EDU as 212 GPD, therefore us of 100 GPD equates to one EDU. Since there is no net increase in the number of EDU's to be served by this development, no additional capacity is required, and the single EDU associated with the dwelling that is to be demolished will be transferred to the Dollar General. The developer has requested the Authority provide an Ability to serve letter.

Judy Russell made a motion that GHD provide an Ability to Serve letter to Dollar General for water and sewer capacity equivalent to one EDU each. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to recommend the Authority provide authorization for GHD to review Dollar General's Land Development Plan with respect to sewer and water facilities to ensure consistency with the Authority's construction standards. The motion was seconded by Deb Brophy. Motion passed.

UV Replacement

Nancy's Adams reported also stated they received the Water Quality Management permit for the UV replacement project from DEP on 12/30/21. Equipment installation can commence with the receipt of this permit. GHD forwarded a copy of the permit to the Borough and ATS on 1/4/22.

SOLICITOR'S REPORT-No report

OLD BUSINESS-None

NEW BUSINESS

Treasurer's Report-Deb Brophy made a motion to approve the Treasurer's Report for December 2021. The motion was seconded by Marlin Stoner. Motion passed.

Water Connection Application-Judy Russell made a motion to approve the water connection application submitted by James Clites for 4 Barnitz Woods Drive. The motion was seconded by Deb Brophy. Motion passed.

ADJOURN

Deb Brophy made a motion to adjourn the January 13, 2022 Authority meeting. The motion was seconded by Marlin Stoner. Motion passed.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk